

Electronic Country Clearance (ECC)

Travel Itinerary				
Destination Country	Destination Cities	Start Date	End Date	
Traveler				
Name:		Passport Type: Official Personal Passport #		
E-mail:				
Country of Birth:				
Other group members:				
US Contact Information		In-Country Contact Information		
USDA Agency:		Business/Agency Affiliation:		
Name:		Name:		
Phone number:		Phone Number:		
E-mail:		E-mail		
POC Name at Embassy Post (N/A if none):				
Purpose of Visit				
Conference:	Yes No	Name:		
Participation:	<i>Presenter</i> <i>Instructor</i> <i>Student</i> <i>Collaboration</i> <i>Other=</i>			
Mission Trip:	Yes No	Name:		
Mission funded by other:	Yes No	Who?		
Provide a detailed project description explaining why travel is critical :				
Carrier Information				
Carrier & Flt # <i>i.e. United 374</i>	Departure Point <i>Washington Dulles</i>	Departure Date/Time <i>6/26/09 3:40pm</i>	Arrival Point <i>London</i>	Arrival Date/Time <i>6/27/09 10:00am</i>
Hotel Information				
Hotel Name	Street Address	City	Local Telephone #	
Do you require Embassy Assistance or Services?				
Do you need access to the building?			Yes	No
Hotel Reservations ~ <i>List name of preferred hotel or location and required dates in Assistance Request Details box (accounting code required):</i>				
Airport Transportation ~ <i>Describe specific requirement i.e. dates, times, pickup & drop off locations in Assistance Request Details box (accounting code required):</i>				
Accompanying Pouch:				
Appointment Request:				
Other Assistance:				
Fiscal Data-accounting code:				
Assistance Request Details:				